



Elk County Catholic School System

Elementary/Middle Student Device Policy

For Grades K–8

Updated: August 2025

Overview

Students in grades K–8 use school-provided devices (iPads for K–3 and Chromebooks for 4–8) during the school day. These devices help support learning and creativity. Students will be taught how to care for and use their devices responsibly.

General Guidelines

- Devices are for **learning only** – not for games, videos, or personal use unless a teacher says it's okay.
 - **Devices stay at school.** They are not to be taken home unless special permission is granted.
 - Handle devices with **clean hands and gentle care.**
 - Keep food and drinks away from the device.
 - Carry the device with two hands and use both hands when typing or tapping.
 - Devices should always stay on desks or designated learning spaces.
 - Do not write on, draw on, or place stickers on any device or case.
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Responsibility and Safety

- Students are expected to follow the teacher's instructions when using technology.
- Students may only use apps, websites, or tools that have been approved by their teacher.
- Devices should be returned to their proper place and plugged in (if needed) at the end of the day.
- If something isn't working or is broken, **tell your teacher right away.**

Privacy and Respect

- Students must never take photos or videos of other people without the teacher's permission.
 - iPads and Chromebooks are school tools, not personal devices.
 - Students should never try to go around internet filters, delete apps, or change settings.
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Care of Equipment

- Each class will be assigned specific devices and chargers.
 - All devices will be checked regularly by the ECCSS Technology Team.
 - Damage caused by intentional misuse or carelessness may result in loss of device privileges or require reimbursement by the family.
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Family Support

- Parents/Guardians are encouraged to talk with their child about using technology responsibly and respectfully.
 - Families will be notified if a student's device use becomes a concern.
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Questions?

Please contact your child's teacher or the ECCSS Technology Coordinator, Marlene Stubber, at stubberm@eccss.org, if you have questions about school technology use.

Let's work together to make technology a safe, fun, and helpful part of learning!

Student/Parent Agreement Form

The full device policy is available at www.eccss.org under "School Information."

By signing below, we acknowledge having read, understood, and agreed to the terms of the **ECCSS Student Device Policy**. We understand that ECCSS may update these policies during the academic year and will notify families via email.

Student's Name (print): _____

Student Signature: _____

***Only Required from Grades 3-8**

Parent/Guardian Name (print): _____

Parent/Guardian Signature: _____

Date: _____