



Elk County Catholic School System

January 11, 2024

This letter is to notify parents that the Elk County Catholic School System will be under Administrative Review for our National School Lunch Program. There is no action required by you.

The Richard B. Russell National School Lunch Act, as amended by the Healthy Hunger-Free Kids Act of 2010 (HHFKA), requires a unified accountability system, known as the Administrative Review (AR), designed to ensure that participating School Food Authorities (SFAs) comply with National School Lunch Program (NSLP) and School Breakfast Program (SBP) requirements. The Act also requires an accountability system that conducts ARs to evaluate Program requirements for NSLP and SBP. The Pennsylvania Department of Education, Division of Food and Nutrition (PDE, DFN) is currently conducting ARs on a five-year cycle. The AR includes both an Off-Site Assessment and an On-Site Review component. The AR is a comprehensive evaluation of school meal programs by the State Agency (SA) of SFAs participating in the NSLP and SBP and includes both Critical and General Areas of Review. It is an assessment of the SFAs administration of the NSLP, SBP, and other School Nutrition Programs (SNPs).

The objectives of the AR are to: • Determine whether the SFA meets Program requirements • Provide technical assistance • Secure any needed corrective action • Assess fiscal action and, when applicable, recover improperly paid funds The on-site portion of your review will be conducted in April, 2024. The test month is February.

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